Digital Signature Certificate Enrollment User Manual

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Version C	Version Control			
Version	Date	Name	Role	Summary of Changes
v0.1	28 June 13	Preeti Dhill	Business Analyst	Original Document
v0.2	1 July 13	Preeti Dhill	Business Analyst	Documented Update DSC and Deactivate DSC process & Add Signatory Configuration & Digital Account Enrolment
v2.0	21 April 16	Nishu Sharma	Document Writer	Update with latest process flow for DSC enrollment at PFMS
v2.1	04 May 16	Nishu Sharma	Document Writer	Update with process flow for DSC Edit/Update and Deactivate at PFMS

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1 Introduction

The purpose of this document is to present step-wise guide for Digital Signature Certificate Enrolment by concerned users at PFMS portal. Once a DSC enrolled at PFMS, it allows the users to make e-payments to beneficiaries.

Users who need to use Digital Signature for payments, first need to enroll it at the PFMS portal through DSC (Digital Signature Certificate) Enrollment module. Digital Signature can be enrolled by the users performing the following roles in PFMS

User Type	Approving Authority
Agency Checker User	Funding Agency Admin
Program Division Checker User	PrAO
Drawing and Disbursing Officer	PrAO
Pay and Account Officer	PrAO

Once enrollment request is initiated by the user, it goes to the Approving Authority as per the above mentioned table.

1.1 Pre-requisites to Enroll Digital Signature

S. No.	Description	Action / Confirm
1	Install Java on the PC	Confirm that Java 🕌 is installed on to your Machine
2	PFMS Website Entry in Java	Go to Security Tab of Java and in Edit Site List enter <u>https://pfms.nic.in</u> .
3	Show Console Enabled in Advance Tab	Go to Advance Tab of Java And under Java Console option Enable Show Console
4	Close Browser	Close the Java and the Browser and login again to enroll DSC

Java Control Panel: Security Tab

🛃 Java Control Panel	
General Update Java Security Advanced	
Enable Java content in the browser	
Security level for applications not on the Exception Site list	
🗇 Very High	
Only Java applications identified by a certificate from a trusted authority are a and only if the certificate can be verified as not revoked.	lowed to run,
High	
Java applications identified by a certificate from a trusted authority are allowed the revocation status of the certificate cannot be verified.	d to run, even if
Exception Site List	
Applications launched from the sites listed below will be allowed to run after the a prompts.	ppropriate security
https://164.100.129.32/	
https://pfms.nic.in	t Site List
Bester Servite Promite	- Carliforning
Restore security Prompts Manag	e ceruncates
OK Car	cel Apply

Figure 1: Java Control Panel-Security Tab

Java Control Panel: Advanced Tab

Java Control Panel		Ж
General Update Java Security Advanced		
Debugging		
Enable tracing		
Enable logging		
Show applet lifecycle exceptions		
Java console		
Show console		-
Hide console		-
Do not start console		
Default Java for browsers		
Mozilla family		
Shortcut Creation		
Always allow		
Always allow if hinted		
Prompt user		
O Prompt user if hinted		
Never allow		
JNLP File/MIME Association		
Always allow		
O Prompt user		
Never allow		
Application Installation		
install if hinted		
Install if shortcut created		
() Install if hinted and shortcut		
Never install		
Secure Execution Environment		
	OK Cancel Ap	ply

Figure 2: Java Control Panel-Advanced Tab

2 Enrollment of Digital Signature

For Agency Checker User

After successful login at PFMS portal, to request initiation for enrollment of DSC, Agency Checker user shall select 'Enroll DSC' from 'DSC Management' under 'Agency Master Data' from main menu on left hand side.

Public Fi D/o Controlle	nancial Management System-PFMS (Instruct CPSMS) r General of Accounts, Ministry of Finance Welcome: VINAY KAJLA User Type: AGENCYDA Agency: National Disaster Management Authority Financial Year: 2015-2016
Home	
Scholarship Management	VINAY KAJLA
DBT To Farmers	
норе	
E-Payment	The following table shows the summary of Agency according to status and type. To find out what a particular status means, take your mouse over the status name. To find the details of Agency in a status, Click on the corresponding status.
Health Module	
Sanctions	· · · · · · · · · · · · · · · · · · ·
Reports	No record found
Implementing Agency	
Agency Master Data	Agency Users D Agency Bank Account Validation Status
Agency Schemes	Beneficiary Management
Other Agencies	DSC Management D Enroll DSC
Funds D	Add Master Project Enrolled DSC
Fund Transfers	Agency Vendors/ Beneficiaries
Fund Advances	

Figure 3: DSC Enrollment Request Initiation- For Agency Checker User

For PAO User

After successful login at PFMS portal, to request initiation for enrollment of DSC, PAO user shall select 'Enroll DSC' from 'DSC Management' under 'Masters' from main menu on left hand side.

Public F D/a Controll	inancial Management System-PFMS ar General of Accounts, Ministry of Finance Welcome: paodpar User Type: PAO Financial Year: 2016-2017
BharatKosh Report	nandnar
Home	, product
BharatKosh 👂	
Budget D	
CAM Reports	
Users 🜔	
Failed Transaction	
Sanctions	
Transfer Entry	
Bank Reconciliation	
Reports	
Masters D	DSC Management D Enroll DSC
Bank D	ADD PAO/CDDO Bank Account Enrolled DSC
Register/ Track Issue	Details

Figure 4: DSC Enrollment Request Initiation- For PAO User

On the screen that follows, click 'Digital Certificate Enrollment' button on the screen.

If DSC driver is not already installed in the machine, then use the hyperlink (in blue color) available on right hand side of the screen to download and install the driver.

Similarly if the appropriate JAVA version is not installed in the machine as mentioned in the pre-requisites, then use the hyperlink available on the screen to download and install it.

Public Fi D/o Controlle	nancial Management System-PFMS General of Accounts, Ministry of Finance	Welcome: DR.MILIND SONONE User Type: ACENCYDA Agency: CTVIL HOSPITAL WARDHA Financial Year: 2015-2016	[DRMILLIND] Logout Change Password
Home		Digital Signature Enrollment	
Scholarship Management	To enroll your certificate	please attach your USB Token. And click on following button:	
DBT To Farmers		Digital Certificate Enrollment	
норе			To Download Digital Signature Installer click here
E-Payment			To Download Java PlugIn click here
Health Module			
Sanctions D			
Reports			

Figure 5: Digital Certificate Enrollment

After clicking 'Digital Certificate Enrollment' button, a pop-up selection screen will appear containing the list of certificates which are installed/connected with the computer. User shall select the desired certificate from dropdown list and click 'OK'.

2010 Cen 0/0 Co	ral Plan Scheme troller General of Accounts	e Monitoring System , Ministry of Finance	Welcome: govind manral User Type: ACENCYDA Agency: nsapkerala Financial Year: 2012-2013	[nsapkeralada] Logout Change Password
Home		Dig	ital Signature Enrollment	
E Payment	D	To enroll	your certificate please attach your USB Token. And click on following butto	m
Masters	D		Digital Certificate Enrollment	
My Schemes	Þ			To Download Digital Signature Installer click
Agencies	Þ			To Download Java PlugIn dick here
My Funds	D			
Transfers	D	Selection screen		
Advances	D	Coloct contificato - KATT		
Expenditures	D	Select ceruilcate.	UR LEENA (OU - ACCOUNTS INFORMATICS DIVISION & ISSU	
Bank	D		OK Cancel	
Misc. Deduction Filing	D			
CPSMS Forum				
Excel Data Upload	D			

Figure 6: Select Certificate

Following Java Pop-ups may appear on the screen, after clicking 'Ok' at certificate selection screen (refer Fig. 5). User shall make selections for Java pop-up as highlighted in Red on the screen.

Java Pop-Up Screen 1

Security V	Warning	
Do yo The co	ou want to Continue? onnection to this website is untrusted.	
	Website: https://164.100.129.32	:443
Note:	The certificate is not valid and cannot be used to ver More Information	ify the identity of this website.
		Continue

Figure 7: Java Pop-Up Screen 1

Java Pop-Up screen 2

Doy	you want to run this application?
	Publisher: UNKNOWN
	Location: https://164.100.129.32
Runn	ing this application may be a security risk
Risk:	This application will run with unrestricted access which may put your computer and personal information at risk. The information provided is unreliable or unknown so it is recommended not to run this application unless you are familiar with its source
	More Information
Select	the box below, then click Run to start the application

Figure 8: Java Pop-Up screen 2

Java Pop-Up screen 3



Figure 9: Java Pop-Up screen 3

Java Pop-Up screen 4

curity Warnin	g
Do you v	want to run this application?
	An unsigned application from the location below is requesting permission t
-	Location: https://164.100.129.32
More Inform	ation
Click Cance	al to stop this app or Run to allow it to continue.
	Run Cancel

Figure 10: Java Pop-Up screen 4

After making selections for Java pop-up screens as presented above (refer Fig.6 to Fig.9), user shall enter valid PIN and click 'OK'.

Home	Digital Signature Enrollment
E Payment	To enroll your certificate please attach your USB Token. And click on following button:
Masters D	Digital Certificate Enrollment
My Schemes	To Download Digital Signature Installer dick here
Agencies D	To Download Java PlugIn click here
My Funds	
Transfers D	
Advances	Program Million
Expenditures	76%
Bank D	
Misc. Deduction Filing	
CPSMS Forum	Windows Security
Excel Data Upload	Microsoft Smart Card Provider
	Please enter your PIN.
	PIN ••••] Cick here for more information OK Cancel

Figure 11: Enter PIN

Message will be displayed on the screen once the PIN entered is validated i.e. 'Enrolled Successfully' message is displayed for successful PIN validation.

User shall click 'OK' to proceed to enroll concerned digital certificate. After clicking 'OK', user shall wait for 5 minutes to get 'View Certificate Details and Proceed For Enrollment' button on the screen and proceed with certificate enrollment.

No navigation shall take place.

	Central 1 0/o Controller	Plan Scheme Monitoring System General of Accounts, Ministry of Finance	Welcome: govind manral User Type: AGENCYDA Agency: msapkerala Financial Year: 2012-2013	[nsapkeralada] Logout Change Password
Home		Digita	l Signature Enrollment	
E Payment	D	To enroll you	ur certificate please attach your USB Token. And click on following button:	
Masters	D		Digital Certificate Enrollment	
My Schemes	D			To Download Digital Signature Installer click here
Agencies	D			To Download Java PlugIn click here
My Funds	Þ			
Transfers	D			
Advances	D			
Expenditures	D			
Bank	D			
Misc. Deduction F	Filing D	Information		
CPSMS Forum			according to the second s	
Excel Data Uploa	d D		OK	

Figure 12: PIN Validated Successfully

After 5 minutes, user shall click 'View Certificate Details and Proceed For Enrollment' button to details for concerned digital certificate.

Cent 0/0 Cor	ral Plan Scheme Monitoring Syst troller General of Accounts, Ministry of Finance	CIII Welcome: govind manral User Type: AGENCYDA Agency: nsapkerala Financial Year: 2012-2013
Home		Digital Signature Enrollment
E Payment	D	View Certificate Details and Proceed For Enrollment
Masters	D	
My Schemes	D	
Agencies	D	
My Funds	D	

Figure 13: View Certificate Details

After clicking mentioned button, details of the concerned certificate shall be displayed on the screen.

At this screen, user shall select Scheme and Purpose for which payments are to be done

Real	Central I O/o Controller	Plan Scheme Monitoring General of Accounts, Ministry of Finance	System	Welcome: govind manral User Type: AGENCYDA Agency: nsapkerala Financial Year: 2012-2013		[nsapkeralada] Logout Change Password
Home	And Semilor			Digital Signature Enrollment		
E Payment	D		View Cer	tificate Details and Proceed For Enrollment		
Masters My Schemes	D	Serial Number:	56FDFCF5DA87111EF6			
Agencies	D	Certificate Valid From:	18/04/2013	Certificate Valid Upto 17/04/2015		
My Funds	D	Enrollment Valid From:	18/04/2013	Enrollment Valid Upto 17/04/2015		
Transfers	D	Owners Name:	KATTUR LEENA			
Expenditures	D	Owners Organization:	NIC			
Bank	D	Owners Organization Unit:	ACCOUNTS INFORMATICS DIVISION			=
Misc. Deduction F	iling D	Issuer Organization:	National Informatics Centre			
Excel Data Uploa	d D		Scheme: -Select-	Purpose: -Select-	• A	dd
			En	roll Back		

Figure 14: Certificate Details

After selecting concerned Scheme and Purpose, user shall click 'Enroll' button at the bottom to enroll the concerned certificate to make payments for selected Scheme and Purpose.

Centra D/o Contro	l Plan Scheme Monitorin ler General of Accounts, Ministry of Finan	te System Welcome: govind manral User Type: AGENCYDA Agency: nsapkerala Financial Vear: 2012-2013
Home		Digital Signature Enrollment
E Payment	D	View Certificate Details and Proceed For Enrollment
Masters	D	
My Schemes	Number:	56FDFCF5DA87111EF6
Agencies	Certificate Valid From:	18/04/2013 Certificate Valid Upto 17/04/2015
My Funds	D Enrollment Valid From:	18.04/2013 Enrollment Valid Upto 17.04/2015
Transfers	D Owners Name	KATTUR LEENA
Advances	Owners	NIC
Expenditures	D Organization:	
Bank	Corganization Unit:	ACCOUNTS INFORMATICS DIVISION
Misc. Deduction Filing	D Issuer Organization:	National Informatics Centre
CPSMS Forum	_	
Excel Data Upload	D	Scheme: 1365-National Social Assistance Programme including Ant V Purpose: Digitally sign beneficary list
		Scheme Purpose Action
		1365-National Social Assistance Programme including Anapurna (NSAP) Digitally sign beneficary list 🗙
		Enroll Back

Figure 15: Select Scheme and Purpose

Message will be displayed once the concerned certificate is enrolled successfully. The

2	Central D/o Controller	Plan Scheme Monitoring General of Accounts, Ministry of Finance	System Welcome: govind manral User Type: AGENCYDA Agency: nsapkerala Financial Year: 2012-2013
Home			Digital Signature Enrollment
E Payment	D		Digital Signature Enrolled Successfully
Masters	D		View Certificate Details and Proceed For Enrollment
My Schemes	D	Serial Number:	S6FDFCFSDA87111EF6
Agencies My Funds	D	Certificate Valid From:	18/04/2013 Certificate Valid Upto 17/04/2015
Transfers	D	Enrollment Valid From:	1804/2013 Enrollment Valid Upto 17/04/2016
Advances	D	Owners Name:	KATTUR LEENA
Expenditures	D	Owners Organization:	NIC
Bank Misc. Deduction F	D Tiling D	Owners Organization Unit:	ACCOUNTS INFORMATICS DIVISION
CPSMS Forum		Issuer Organization:	National Informatics Centre
Excel Data Uploa	d D		Scheme: 1365-National Social Assistance Programme including Ans Purpose: Digitally sign beneficary list
			Scheme Purpose Action
			1365-National Social Assistance Programme including Anapurna (NSAP) Digitally sign beneficary list 🗙
			Enroll Back

Figure 16: Digital Signature Enrolled Successfully

3 Approve DSC

Once the digital certificate is enrolled successfully, it is then available to the concerned approving authority for approval. (Refer <u>Section 1</u>)

PrAO and Agency Admin type users are authorized to approve enrolled DSC.

PrAO User: Home Page

After successful login at PFMS, PrAO user shall select 'Approve DSC' from 'DSC Management' under 'Masters' from main menu on left hand side of the screen.

Public Fi D/o Controlle	nancial Managemen r General of Accounts, Ministry (t System-PFMS (formerty CPSMS)	Welcome: JITENDER KUMAR User Type: PrAO Financial Year: 2016-2017
BharatKosh Report			JITENDER KUMAR
Home			
BharatKosh D			
Budget D			
Masters D			
Users D			
Agency D			
Sanctions D			
Sanction Custom Fields			
Reports			
Masters D	DSC Management	Enroll DSC	
Register/ Track Issue		Enrolled DSC	
		Approve DSC	
		Approve DSC DeActivate DSC	

Figure 17: Home Page PrAO User

Agency Admin User: Home Page

After successful login at PFMS, Agency Admin user shall select 'Approve DSC' from 'DSC Management' under 'Masters' from main menu on left hand side of the screen.

Public F D/o Controlle	inancial Managemen er General of Accounts, Ministry	t System-PFMS	Welcome: User Type: AGENCYADM Agency: National Minorities Development & Finance Corporation (NMDFC) Financial Year: 2016-2017
AdhocReports			
BharatKosh Report			
Home			
E-Payment			
Reports			
My Details			
Masters	Users D		
My Schemes	Bulk Customization		
Agencies	DSC Management	Enrolled DSC	
My Funds	Add Master Project	Approve DSC	
Transfers	Vendors D	DeActivate DSC	
Advances		4	

Figure 18: Home Page Agency Admin User

!		#			* 4	#	# #5	3 D)		3		"	\$		3
%	6%	\$	(*4	#	# 5 ;	; %%	6 <3	3	%	6%		# \$	5			
2	#	#	\$	*	\$	* 3	%%	\$	\$#	3				\$ "	%	







Public Fit D/o Controller	nancial Management Sys General of Accounts, Ministry of Finan	(termerly CPSMS)	Walcome: M. C. Sharma User Type: PRAO Financial Year: 2016-2017	[prao_higher] Logo Change Passwo
BharatKosh Report			Digital Signature	
BharatKosh Report D Home D BharatKosh D CAM Reports D Masters D Budget D Users Master D Account Code Directory D Agency Master D Sanctions D Sanction Custom Fields D Reports D	Serial Number: Certificate Valid From: Enrollment Valid From: Owners Organization: Owners Organization Unit: Issuer Organization:	406A4F009214578447D1F99F97FEF893 17/12/2015 12/12/2015 (3C230CDE-S178-4938-9DC0-690C58F931A7) Scheme BARC RESEARCH AND DEVELOPMENT VECC RESEARCH AND DEVELOPMENT	Digital Signature Certificate Valid Upto: 16/12/2016 Enrollment Valid Upto: 16/12/2016 Verpose Digitally sign bill by PAO Digitally sign Adives by PAO	
Agency Master Data D Register/ Track Issue		Approve Reject Cancel	Reason For Rejection:Select- Y	

+":

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Reject DSC

Authorized user may reject the DSC enrollment request by selecting the reason for rejection from the available list and clicking on 'Reject' button.

Figure 21: Reject DSC

4 Edit/Update DSC

An authorized user may also edit an enrolled digital certificate.

After successful login, user shall select 'Enrolled DSC' from 'DSC Management' under 'Masters' from main menu on left side of the screen.

2	Public F D/o Controlle	inancial Managemer er General of Accounts, Ministry	t System-PFMS of Finance	Welcome: User Type: ACENCYADM Agency: National Minorities Development & Finance Corporation (NMDFC) Financial Year: 2016-2017	12:33:29 PM	[NMDFC] Logout Change Password
AdhocReports						_
BharatKosh Rep	ort D					
Home						
E-Payment	D					
Reports						
My Details	Þ					
Masters	Þ	Users (>				
My Schemes	D	Bulk Customization				
Agencies	Þ	DSC Management	Enrolled DSC			
My Funds	D	Add Master Project	Approve DSC			
Transfers	D	Vendors D	DeActivate DSC			
Advances	Þ					

Figure 22: Edit Enrolled DSC

On the screen that follows, a grid containing the enrolled DSC for the logged in user shall appear. Click on 'Update' hyperlink in the grid in last column for the DSC to be updated. User shall be navigated to DSC details screen.

Public F D/o Controlle	inancial Man er General of Accoun	agement ts, Ministry c	t Syste	em-PFMS (formerly CPSMS)			Welcome User Type Financial	raghavan s : PAO Year: 2016-20)17		[pac	chennai] Logou Change Password
BharatKosh Report					List 0	f Enrolled Digital Si	ignature					
Home												
BharatKosh 🗘										Pag	je Size: 10 🔻	Total Count: 2
CAM Reports	User Name	Enrolled	Owner	Owner	Owner	Issuer	Valid	Valid	Registration	Registration	Status	Action
Masters D	a san ta ma	Date	Name	Organization	Organization Unit	Organization	From	Upto	From	Upto		
Budget D	paochennai	27/12/2013 15:28:10	SUDHA KUMARI SINHA	MINISTRY OF LABOUR	PAO	National Informatics Centre	01/10/2012	30/09/2014	01/10/2012	30/09/2014	Deactivaed	Update View
Users Master D ReprocessFailedTransaction D	paochennai	28/10/2014 12:46:05	SUDHA KUMARI SINHA	"Personal , CID - 3249901"		Gujarat Narmada Valley Fertilizers and Chemicals Limited	20/09/2014	20/09/2016	20/09/2014	20/09/2016	Approved	Update View
Sanctions D												
Transfer Entry												
Bank Reconciliation												

Figure 23: Update Enrolled DSC

Screen containing the details for the concerned DSC shall be displayed. At this screen, user may make changes to following editable fields:

- Enrollment Valid From date
- Enrollment Valid Upto date
- Add Scheme and Purpose for enrolled DSC by selecting scheme and related purpose from dropdown list and clicking 'Add' button
- Remove added Scheme and purpose from the grid by clicking delete icon (×) in the grid

Public Fi D/o Controlle	nancial Manageme r General of Accounts, Ministr	nt System-PFMS (formerty CPSMS)	Welcome: PRADEEP GI User Type: PAO Financial Year: 2016-20	RI 17		[pkgiri] Logo Change Passwo
BharatKosh Report			Digital Signature			
Home						
BharatKosh D	Serial Number:	4D6A4F00921457B447D1F99F97FEFB93				
CAM Reports	Certificate Valid From:	17/12/2015	Certificate Valid Upto: 16/12/2016			
Masters D	Enrollment Valid From:	17/12/2015	Enrollment Valid Upto: 16/12/2016			
Budget D	Owners Name:	{9C23DCDE-517B-4938-9DC0-690C5BF931A7}				
Urar Martas	Owners Organization:					
Users Haster	Owners Organization Unit:					
ReprocessFailedTransaction [>	Issuer Organization:					
Sanctions D		Schama, Salart	T Dumora Salast	T Add		
Transfer Entry		Schemer Selector		Aud		
Bank Reconciliation						
Reports		Scheme	Purpose	Action		
Agency Master Data		BARC RESEARCH AND DEVELOPMENT	Digitally sign bill by PAO	×		
Bank D		VECC RESEARCH AND DEVELOPMENT	Digitally sign Adivce by PAO	×]	
Register/ Track Issue		Submit				

Figure 24: Edit Enrolled DSC

After making desire changes, user shall click 'Submit' button at the bottom to save the changes in the database.

The updated DSC will now be available to approving authority for approval. (Refer Section 3)

5 Deactivate DSC

An enrolled DSC may need to deactivated under following circumstances:

- In case the authority in charges leaves office
- 'Enrollment Valid Upto' date for the DSC has expired (Fig. 23)
- Enrolled DSC is revoked by the digital signature issuing authority

An enrolled DSC can deactivated by following authorized user types:

- PrAO
- Agency Admin

PrAO: Home Page

After successful login at PFMS, PrAO user shall select 'Deactivate DSC' from 'DSC Management' under 'Masters'.



Figure 25: Deactivate DSC PrAO User

Agency Admin: Home Page

After successful login at PFMS, Agency Admin user shall select 'Deactivate DSC' from 'DSC Management' under 'Masters'.

Public F D/o Controlle	inancial Managemen er General of Accounts, Ministry	t System-PFMS (termedy CPSMS)	Welcome: User Type: A GENCYADM Agency: National Minorities Development & Finance Corporation (NMDFC) Financial Year: 2016-2017	[NMDFC] Loge Change Passwo 12:11:42 PM
AdhocReports				
BharatKosh Report				
Home				
E-Payment				
Reports				
My Details				
Masters D	Users D			
My Schemes	Bulk Customization			
Agencies D	DSC Management	Enrolled DSC		
My Funds	Add Master Project	Approve DSC		
Transfers	Vendors D	DeActivate DSC		
Advances			-	
Scheme Allocation				



On the screen that follows, a grid containing the list of enrolled DSC available for deactivation is displayed.

At this screen, user shall select check box for the DSC to be deactivated. Select 'Reason for Deactivation' from dropdown list and click 'Deactivate' button.

Success message shall be displayed on the screen once the concerned DSC id deactivated successfully.

	Public D/o Contro	Fin oller	ancia General	al Managem of Accounts, Minis	nent System stry of Final	stem-]	PFMS merty CPSMS)			W U Fi	'elcome: M. C ser Type: PR nancial Year:	. Sharma AO 2016-2017	1		[prao	_higher] Logout Change Password
BharatKosh Repo	ort	D	Digital Signature Deactivate													
Home BharatKosh		D	N	User Name	Enrolled Date	Owner Name	Owner Organization	Owner Organization Unit	Issuer Organization	Valid From	Valid Upto	Registration From	Registration Upto	Approved By	Approved Date	Status
CAM Reports				<u>bishtds</u>	15/07/2014 17:43:26	SUDHA KUMARI SINHA	MHRD	PAO	National Informatics Centre	08/10/2013	07/10/2015	08/10/2013	07/10/2015	prao_higher	15/07/2014 17:45:34	Approved
Masters		D					Deactivate	Reason For D	eactivation: Use	er Not Authoriz	ed	•				
Users Master		D														
Account Code Dire	ectory	D														

Figure 27: Deactivate DSC

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User Manual Ends